



Pension Plan Cancellation Form

(To cancel voluntary and / or mandatory pension contributions)

Employees of Auxiliary Services Corporation may contribute to a retirement investment account with TIAA CREF on a pretax basis.

- I understand that I may only change my election at the beginning of each calendar quarter, and that it is effective the first pay date of that month.
- A completed form must be submitted to the Payroll office no later than the Friday before the corresponding pay date.

Cancel Contribution

____ I elect to cancel my ____ % Voluntary contribution Effective on pay date _____

____ I elect to cancel my ____ % Mandatory contribution Effective on pay date: _____

____ I understand that I will not receive the ASC Contribution if I do not contribute the Mandatory 2%.

Employee's Signature: _____ **Date:** _____

Print Name: _____